



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

AFTERSCHOOL
LEARN
WITHOUT
LIMITS

BRACE FAMILY YMCA

2019-2020 AFTERSCHOOL PARENT HANDBOOK

ymcacharlotte.org



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WELCOME AFTERSCHOOL FAMILIES!

Afterschool season is back and ready to go for the 2019-2020 school year! It is with great pleasure that I welcome you all to the Brace Family YMCA's Afterschool Program at the Hemby Program Center and Lake Park Central Church. We look forward to another exciting year and are grateful that you chose the Brace Family YMCA and its programs for your afterschool needs.

We are very excited to be opening up our second Afterschool site at Lake Park Central Church for Sardis Elementary, Poplin Elementary and Porter Ridge Elementary Schools! We will be providing transportation for these three schools to this site, and will follow the UCPS schedule for all teacher work days, early releases, and holidays. Please see our registration packet for all the days our program is open and running for each site.

Our children will enjoy a unique experience on our 21 acre site; including engagement on our high and low ropes courses (children 8+), fort building in the woods, fishing at our pond, and so many more exciting activities across our facility. By choosing YMCA Afterschool you are choosing more than a day care service. Your child will learn and grow through our carefully planned, mission centered programs that teach your child to make healthy choices, build relationships, develop skills and become a servant leader here at the Hemby Program Center.

This year holds great potential, exciting adventures and a chance to make new friends along the way. We want you, as families, to be involved in your child's afterschool experience. Feel free to contact us about anything that is on your mind and heart in regards to your children and family. Our goal is to engage the children and their families to provide a safe environment and opportunities to challenge their potential and learn creativity and different avenues of fun along the way.

Thank you for allowing us the opportunity to be a part of your family this year. You will receive further communication by email every two weeks, for full day information, and any upcoming closures (please be sure that your most recent email address is on your registration as that is our main form of communication). I hope you and your families are as excited as I am for a great Afterschool year!

Sincerely,

Mackenzie Boone and the Brace Family Afterschool Team

704-716-4309

bracefamilyafterschool@ymcacharlotte.org

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Welcome to the Brace Family YMCA Afterschool Program at the Hemby Program Center and Lake Park Central Church. Thanks for choosing the YMCA for your afterschool experience!

PROGRAM INFORMATION

HOW TO CONTACT US

- **While Afterschool is in session:**
Hemby Program Office
704-716-4309
Bracefamilyafterschool@ymcacharlotte.org
- Mike Jones
Hemby Program Director
704-716-4329
mike.jones@ymcacharlotte.org
- Mackenzie Boone
Hemby Site Coordinator
704-716-4222
mackenzie.boone@ymcacharlotte.org
- **Billing Information:**
Amy Harris
704-716-4207
hembyprograms@ymcacharlotte.org

ADMISSIONS/ENROLLMENT/PAYMENT POLICIES

The YMCA of Greater Charlotte will not discriminate by race, color, sex, national origin, creed, or special needs.

Registration Fee

- There is a \$25 member registration fee and a \$50 program participant registration fee when registering a child for the afterschool program.

Payment Options

- Payments are expected to be made monthly (on the 15th). A payment plan can be worked out with our registrar, Amy Harris (704-716-4207).
- Fees will be based on CMS and Union County School Calendars.
- You can pay by automatic bank draft or credit card draft.

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LATE FEE POLICY

- Monthly payments received after the scheduled due dates will be charged an additional \$25 fee.

CANCELLATIONS

- A 14 day notice must be provided for cancellations to the Afterschool Registrar at amy.harris@ymcacharlotte.org 2 weeks prior to the drop date.

PICK UP/DROP OFF

- Afterschool hours of operation: Afterschool Program begins at 2:30pm and pick up ends at 6:30 PM.
- Out of School Day hours of operation: Drop off begins at 7:00am and pick up ends at 6:30pm.
- Our staff will be waiting outside so you will not have to exit your vehicle to pick up your child.
- Parents will be charged \$1 per minute for every minute after 6:30pm that their child has not been picked up.

AUTHORIZED PICK UP

- For the safety of your child, participants will only be released to the guardian or responsible adult(s) listed on the child's registration form.
- Every person picking up a child must present a photo I.D.
- In the event that a child is to be picked up from someone not listed on the registration form, a parent email must be sent to inform the afterschool program and that person must have their I.D.

WHAT TO BRING TO AFTERSCHOOL

If your child has a water bottle and comfortable clothing, encourage them to bring those to this program. Apart from that, they would need to bring everything that a child wishes to take home that they brought from school. This would include, but not limited to, a book bag, homework, appropriate materials needed to complete homework, and appropriate clothing.

WHAT NOT TO BRING TO AFTERSCHOOL

The YMCA is not responsible for lost, stolen or damaged property. Please keep the following items at home: fidget spinners, cell phones, IPod's and IPad's, other tablets, weapons such as pocket knives, electronic gaming devices, Pokémon Cards, and other trading materials. Any items that are collected will be kept in the program office and returned to the parent at the time the child is picked up. There will be no selling of personal or school items, and all items will be asked to be put away or stored in the office until the child leaves for the day. If you have questions, please contact our Afterschool Program Office.

HOMEWORK ROOM

Homework time is a time for your child to work on their homework. The children are provided 15-30 minutes of required homework time every day, and the Homework Room is open Monday-Friday, 4:00pm-5:30pm for any additional time needed. YMCA staff will work with families to guarantee that we will meet your child's academic needs.

AFTERSCHOOL COUNSELORS

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The Brace Family YMCA is committed first and foremost to the safety of your child. We place a serious emphasis on safety standards by offering remarkable counselor to camper ratios and requiring our counselors complete 15 hours of pre-camp training, including youth and adult CPR, First Aid, and AED training. All YMCA staff go through background checks and drug screenings prior to hiring.

Counselor to Camper Ratio	
Kindergarten	1:8
1 st Grade	1:10
2 nd -3 rd Grade	1:10
4 th -5 th Grade	1:10
Middle School	1:12

LOST AND FOUND POLICY

- We will make every effort to return lost and found items while your child is here. Your child can do more than anyone else to insure that nothing is lost. We will place lost and found at the top of the road every Friday for parents and children to look through.
- Please mark all items with a permanent marker or laundry label for easy identification.
- If you discover something is missing, please check lost and found immediately.
- If you have lost an item and are unable to find it, please email us at bracefamilyafterschool@ymcacharlotte.org, give a description of the item, and we will include it in our biweekly email out to families to see if it's been picked up accidentally and taken home by another participant.
- The YMCA is not responsible for lost, stolen or damaged clothing or equipment.
- Every 2 months all lost and found will be donated to a local charity.

WEATHER POLICY

The Hemby Program Director and Coordinator pay close attention to the weather each day. Programming is modified based on inclement weather in our available indoor locations.

In the event of school closings due to inclement weather, the Hemby Program Director and Coordinator will assess the road conditions based on the weather report. The safety of our staff and participants is our priority. At the time of road assessment, it will be decided whether the Brace Family YMCA Afterschool will operate on an out of school day schedule. The decision to have a out of school day will be made by 6:30am and we will leave our decision on the voicemail greeting to the program office phone at 704.716.4309. It is the parent's responsibility to check this number for the decision made. If we are open then you can drop off at 8:00am, and we will bill the \$40/\$55 out of school day cost after that day.

Unplanned Early Release due to inclement weather:

- The YMCA will not provide transportation from school. If the YMCA decides to maintain normal program hours, we will begin our program at 2:30pm.

School Delays due to inclement weather:

- In the event that school operates on a delay, the Afterschool program does not provide morning care.

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School Cancellations due to inclement weather:

- If school is cancelled due to inclement weather, no refunds will be provided, as we will provide traditional afterschool care on the make up day.

EMERGENCIES

Routine cuts and scrapes will be treated by our Afterschool staff. In the case of serious illness or accident involving your child, the Afterschool office will contact you directly. In the event that you cannot be reached, your authorization signed on your health form allows us to secure prompt treatment. Please note: In the event of a serious emergency, 911 will be called first.

ILLNESS

The YMCA cannot provide care for sick children. A child who is sick before Afterschool begins should be kept home for his/her own sake and that of others. Each day upon arrival, each child will be observed for symptoms of illness. These next few items will result in a parent / guardian to come pick up their child:

- If a child has any signs of illness or a fever (100 degrees or higher).
- If a child becomes ill at afterschool.
- If a child has no overt symptoms of illness, but displays significant behavior changes and is clearly uncomfortable and not able to participate in activities.
- If a parent cannot be reached, the staff will call emergency contacts listed on the Health Form. Transportation is not provided for children returning home due to illness.

INSURANCE

The YMCA of Greater Charlotte provides liability insurance on all its programs. It is the program participant's responsibility to provide their own accident insurance coverage. Parents/guardians include their personal Health Insurance information in the space provided on the Child Health Form. This information will be used to facilitate outside medical treatment if required. In the event of a serious illness or accident, the parents will be notified at once. Parents/Guardians are responsible for prescriptions and charges incurred for outside medical treatment of their child, should services be required while in attendance at Afterschool.

DISCIPLINE POLICY

The philosophy of our program is based on the character development principles caring, honesty, respect, responsibility and faith. It is expected that our staff show respect and courtesy to each participant and we expect each participant to show courtesy and respect to each staff. The staff will make every effort to relate to campers on an individual basis and not make the whole group responsible for the actions of one camper.

- Staff will help participants learn self-control, choose alternatives, identify feelings and develop an understanding and respect for the feelings of others.
- Every effort will be made by the staff to enlist the cooperation of the child and parents to solve problems.
- We follow a write up system at the Y to record and track the behavior of afterschool participants. If a child receives a write up, the parent will receive a documented note detailing the child's behavior and a second copy will be held on file at camp. Three write-ups in a 60 day time frame results in a

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1 day suspension, 4 write ups in 60 days will result in a 3 day suspension, 5 write ups in 60 days will result in a 5 day suspension and a parent/director conference will be required to discuss removal from the afterschool program for the remainder of the afterschool year. Please note that there will be no refunds for missed days due to behavior.

OUT OF SCHOOL DAYS

The afterschool program will be open on the majority of the days that children are out of school due to a Holiday, teacher workday, or annual leave day. Registration can be completed online through your YMCA account, and will be listed as "Out of School Day" under the program search, or in person at the Brace Family YMCA. The cost will be \$40 for YMCA members and \$55 for Non YMCA Members. Please refer to the CMS/UNION County school calendar for days children will be out of school.

HOW CAN I SUPPORT THE YMCA?

Annual Support Campaign

You can help other youth and families in need by pledging to our Annual Support Campaign. Each year the Brace Family YMCA gives approximately \$40,000 in afterschool scholarships so children can experience our afterschool program. For more information please visit www.ymcacharlotte.org or call us at 704-716-4200 to make a difference.

Volunteering

We are always looking for volunteers to come and join us. If you know someone that is interested in volunteering with us at afterschool and experience what we have to offer, please let us know by email or phone. If interested, please contact us at: bracefamilyvolunteers@ymcacharlotte.org. We will be utilizing a new volunteer system, VolunteerMatters, beginning during the 2018-2019 school year.

Donations

If you have any materials such as board games, activities, crafts, books, school supplies, or sports equipment that you no longer are in need of, the Hemby Program Center would greatly appreciate any lightly used items found in your homes!

ABSENTEE & INCLEMENT WEATHER HOTLINE 704-716-4309

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SCHEDULE / CALENDAR

PROGRAM HOURS

2:30 PM - 6:30 PM | August 26, 2019 – June 12, 2020

HOLIDAYS AND WORKDAYS

- YMCA Afterschool is closed on:
 - 9/2, 11/27-29, 12/24-26, 1/1, 5/25.
- All School Out of School Days:
 - 10/9, 11/11, 12/23, 12/27, 12/30-1/3, 1/20, 2/17, 4/9-10, 4/13-17
- School specific Out of School Days:
 - CMS: 10/28, 11/5, 1/24, 3/27
 - UCPS: 1/21, 3/20

* The YMCA is open from 7:00 AM - 6:30 PM on all planned Out of School Days at the **Hemby Program Center only**.

** The cost for all out of school days is \$40 for members and \$55 for program participants and no additional fees will be charged for full day field trips.

***Please note that the program fees will not include Out of School Days, Holiday Camp, or Spring Break Camp as all these require a separate registration.

FOOD / SNACK INFO

The Brace Family YMCA Afterschool program provides one snack every day. If you would like your child to have additional food, please send the food with them. The Brace Family YMCA follows our healthy eating guidelines, and offers foods such as fruit, dairy, and other healthy alternatives. If your child has any dietary restrictions or food allergies, please indicate that on the registration forms.



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Brace Family YMCA Afterschool Program Frequently Asked Questions

1. Who should I contact with questions about afterschool, registration, and other questions?

- If you need immediate afterschool help please contact us using the information below:
 - *During Program Hours:* Hemby Program Office
704-716-4309
bracefamilyafterschool@ymcacharlotte.org
 - or**
 - Mike Jones
Hemby Program Director
704-716-4329
Mike.jones@ymcacharlotte.org
 - Mackenzie Boone
Hemby Site Coordinator
704-716-4222
mackenzie.boone@ymcacharlotte.org
- All Payment Questions and Registration/Information Changes should be emailed to our Brace Family Business Office: Amy Harris, at hembyprograms@ymcacharlotte.org or 704-716-4207.

2. What are the hours of operation and when do schools arrive?

- The afterschool program runs from 2:30pm – 6:30pm.
- Union County Elementary Schools arrive on site at 2:30pm.
- CMS Elementary Schools begin arriving between 2:50pm and 3:30pm depending on the individual schools.

3. Schools we provide transport for:

- YMCA Bus provides transportation at each school listed below -

- Charter and Private Schools
 - Matthews Charter
 - Socrates Academy
- Union County Public Schools
 - Indian Trail Elementary
 - Antioch Elementary
 - Weddington Elementary
 - Weddington Middle
- Lake Park Site: Union County Public Schools
 - Poplin Elementary
 - Porter Ridge Elementary
 - Sardis Elementary

4. Schools CMS provides transportation for:

- CMS Students are dropped off at our site by CMS Transportation System -

- Providence Spring Elementary
- McKee Road Elementary
- Matthews Elementary
- Elizabeth Lane Elementary
- J.M. Robinson Middle School
- Crestdale Middle School
- South Charlotte Middle School

5. Where do I pick-up my child each day?

- **Hemby Program Center:** The Hemby Program Center is located at 9760 Happy Valley Dr. Charlotte, NC 28270 located off of Kuykendall Rd. about a mile away from the Brace Family YMCA branch. For pick-up, please follow the one-way circle carpool line to the top of the hill. Afterschool participants are walked to their car by YMCA Staff after authorized pick up is confirmed by YMCA Staff members.
- **Lake Park Site:** Lake Park Central Church is located at 3624 Lake Park Road, Indian Trail, NC 28079. Please drive in the side entrance (2nd entrance if you are facing the traffic circle), and continue to the back of the building. Your child will be brought to your car after your pick up is authorized by YMCA staff members.



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6. What are the division of grades?

- Kindergarten
- 1st Grade
- 2nd-3rd Grade
- 4th-5th Grade
- 6th-8th Grade

7. What is Homework Room?

- The homework room is a room open Monday-Friday, 4:00pm-5:30pm, for children to complete any additional homework not completed during their group time.
- We strive to work with parents in regards to their child's needs within our group homework room setting. It is important for parents to help our efforts by communicating with their kids the importance of being prepared (books, pencils, paper, etc.) and using the appropriate behavior while in homework room.

8. What is the daily schedule?

- 2:30pm-3:30pm – Rides In (Free Play)
- 3:30pm-3:45pm – Group Assembly
- 3:45pm-4:30pm – Snack and HW Time in Groups
- 4:30pm-5:30pm - Electives
- 5:30pm-6:30pm – Rides Out (Free Play)

9. What does my child eat for snack?

- We will provide 1 snack per child each day at afterschool. We have transitioned to snacks that adhere to our healthy eating guidelines, and offer snacks including fruit, dairy, and other healthy alternatives. If you would like your child to have an additional snack, please pack extra food prior to our program.

10. What kind of activities does my child participate in?

- Each grade group with participate in age appropriate activities everyday. Those activities may include but are not limited to: arts-n-crafts, indoor games, basketball, football, soccer, dodgeball, capture the flag, teambuilding activities, archery, riflery, high/low ropes course, kickball, group homework room assistance, gaga ball, etc.

11. What are Out of School days?

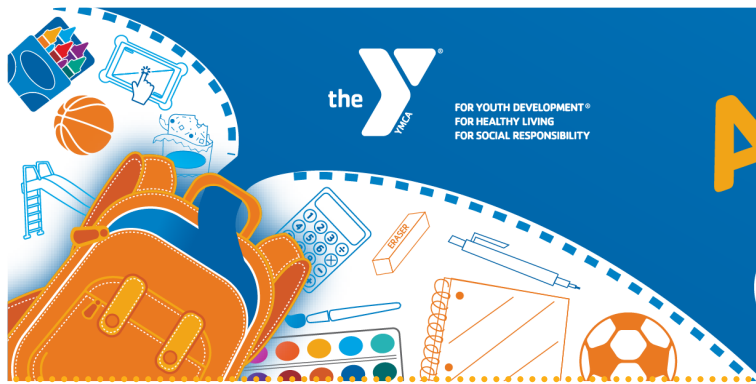
- We will open on days that children are out of school for teacher workdays and Holidays. We are closed on: Memorial Day, Labor Day, Thanksgiving Holiday, Christmas Day, New Years Day. All other Holidays and Teacher Workdays we are open from 7am-6:30pm. Registration for each Out of School Day can be done online through your YMCA Account or in person at the Brace Family YMCA. Any questions about out of school day registration can be directed to our front desk at 704-716-4200.

12. Our YMCA Afterschool Counselors:

- All our staff go through trainings such as: adult/child/infant first aid, cpr, and aed. Our counselors also receive 10 hours of program specific trainings before Afterschool begins, such as group control, problem solving and conflict resolution, supervision, child abuse prevention, facilitating games, camper communication, etc.

13. Can I come see the facility?

- Additional questions or requested tours can be scheduled by the Hemby Program Director or Coordinator. Due to our program needs we are not able to give quality tours unless scheduled in advance. A parent can schedule a tour with the leadership staff based on their schedules.



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CONTACT INFO

Hemby Program Office

704 716 4309
bracefamilyafter-
school@ymcacharlotte.org

Mackenzie Boone
Afterschool Coordinator

704 716 4222
Mackenzie.Boone@ymcacharlotte.org

Program Times

2:30pm-6:30pm each weekday
that coincides with the CMS and
UCPS Calendars.

Hemby Program Center

9760 Happy Valley Drive, Char-
lotte, NC 28270

Central Church at Lake Park

3624 Lake Park Road, Indian Trail,
NC 28079

Schools We Serve

Hemby Program Center

CMS: Matthews El., McKee El.,
Elizabeth Lane El., Providence
Springs El., J.M. Robinson Mi.,
Crestdale Mi. & South Charlotte
Mi.

UCPS: Antioch El., Indian Trail El.,
Weddington El., Weddington Mi.,
Wesley Chapel El., Matthews
Charter Academy & Socrates
Academy.

Registration is Open Now!

You can register now by going online to "My Account" at ymcacharlotte.org, and search for our program with the key word as "Afterschool". Make sure to select your child's school and the Brace Family YMCA as the branch!

Not a YMCA member? Not a problem! You can always register for our program at the Brace Family YMCA. If you decide to become a member at any point, we will adjust your Afterschool rates accordingly. You can become a member by visiting the Brace Family YMCA and asking about membership.

Transportation

CMS Alternate Stop Request Forms are due by August 1st! If you did not complete these forms prior to August 1st, please contact your school for an approximate date regarding when they will be able to process and honor the request.

Registration Questions?

If you have any questions regarding registration for our program, please contact 704-716-4200 or hembyprograms@ymcacharlotte.org. Drafts take place on the 15th of each month and are divided into 10 equal payments throughout the school year.



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YMCA OF GREATER CHARLOTTE 2019-2020 AFTERSCHOOL

FRIENDSHIP - ACCOMPLISHMENT- BELONGING

Y Afterschool is a safe place for children to play, learn and grow when out of school. Qualified and caring afterschool counselors and staff focus on nurturing the development of each child. We provide a place to have fun, make new friends and become more active. Children create lasting memories as they engage in a variety of educational and imaginative activities that encourage them to explore who they are and what they can achieve.

REGISTRATION INFORMATION

REGISTRATION DATES

Afterschool registrations are processed on a first-come, first-served basis according to the dates:

- **YMCA Member Registration: April 1st**
- **Program Participant Registration: April 15th**

REGISTRATION CHECKLIST

The following items must be completed and turned in at the time of registration:

- Afterschool Registration Form
- Payment in full for Registration Fee
- Monthly payment draft enrollment form

PAYMENT POLICIES

Members/Program Participant rates are determined based on the child's YMCA membership status. All balances must be paid in full in order for a child to attend. If your membership status or program adjusted rate changes before or during the school year, your monthly payment will be adjusted accordingly.

Registration Fees

- YMCA Member Registration Fee: \$25 per child
- Program Participants Registration Fee: \$50 per child
- Registration fees are non-refundable
- Discounts are not applicable for registration fee

Program Adjustment Rate

As part of our My Y Pricing rate structure, an adjusted program rate is available to all who qualify. Both Members and Program Participants must provide income verification at the Sales and Service Desk in order to receive an adjusted program rate.

Payment Options

- Tuition is drafted on the 15th of each month from August to May and split into 10 equal payments based on annual tuition cost.
- Schools that follow a Year-Round calendar will make 10 equal payments that are due on the 15th of each month beginning July 15th and ending on April 15th.
- If registration takes place after August 15th, tuition will be divided among the remaining months of the school year.
- Alternate payment schedules maybe available upon request.

Late Payment Policy

Monthly payments received after the scheduled due dates will be charged an additional \$25 fee.

Cancellation/Transfer Policy

Cancellations or withdrawal from the afterschool program will require a 15 days written notice. Parents will be responsible for paying for all days of service through the end of the 15 day notice period.

FOR MORE INFORMATION ABOUT AFTERSCHOOL, PLEASE CONTACT:

BraceFamilyAfterSchool@ymcacharlotte.org | 704 716 4309 | ymcacharlotte.org

Mackenzie.boone@ymcacharlotte.org | 704 716 4222 | ymcacharlotte.org



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TRANSPORTATION

CMS Alternative Stop Request

All new and returning participants from a CMS school are asked to complete a CMS Alternative Stop Request form located on the CMS website for possible bus service to the YMCA.

UCPS Alternate Stop Request – Lake Park Site

Poplin Elementary students traveling to our new Lake Park Afterschool site must complete an alternate stop request form with Union County Transportation.

UCPS and Charter School Busing – Hemby Program Center

Contact the Afterschool Director (info below) to ensure space on buses from UCPS and Charter Schools to the Hemby Program Center.
*Transportation for Charter Schools follow the UCPS Calendar only.

CMS Schools We Service

Matthews Elementary*, McKee Road Elementary*, Providence Springs Elementary*, Elizabeth Lane*, J.M. Robinson Middle*, Crestdale Middle*, South Charlotte Middle*.

Union County Schools We Service

Antioch Elementary, Indian Trail Elementary, Weddington Elementary, Weddington Middle**, Wesley Chapel Elementary**

Lake Park Site: Sardis Elementary**, Poplin Elementary, Porter Ridge Elementary**.

Charter/Private Schools We Service

Matthews Charter**, Socrates Academy**

* Transportation is provided by CMS Schools. Please be sure to fill out a transportation request form with your school for bus drop off.

** Transportation availability is subject to change

Afterschool care will not be provided for Early Release or Out of School Days unless they coincide with the CMS or UCPS calendars.

Authorized Pick Up

For the safety of your child, participants will only be released to the legal guardian or responsible adult(s) listed on the student's registration form. Every adult must present a photo ID at rides out.

HOLIDAYS AND WORKDAYS

YMCA Afterschool is closed on:

- 9/2, 11/27-29, 12/24-26, 1/1, 5/25.

All School Out of School Days:

- 10/9, 11/11, 12/23, 12/27, 12/30-1/3, 1/20, 2/17, 4/9-10, 4/13-17

School specific Out of School Days:

- CMS: 10/28, 11/5, 1/24, 3/27
- UCPS: 1/21, 3/20

* The Y is open from 7:00am-6:30pm on all planned Out of School Days at the **Hemby Program Center only.**

** The cost for all out of school days is \$40 for members and \$55 for program participants and no additional fees will be charged for full day field trips.
***Please note that the program fees will not include Out of School Days, Holiday Camp, or Spring Break Camp as all these require a separate registration.

PROGRAM SELECTION

Please check your choice for Afterschool Care:

<u>K-5th:</u>	<u>Member</u>	<u>Prgm Participant</u>
<input type="checkbox"/> 5 days/wk:	\$14.75 a day	\$18.75 a day
<input type="checkbox"/> 3 days/wk:	\$18.25 a day	\$21.75 a day
<u>6th-8th:</u>	<u>Member</u>	<u>Prgm Participant</u>
<input type="checkbox"/> 5 days/wk:	\$9.00 a day	\$13.50 a day
<input type="checkbox"/> 3 days/wk:	\$11.50 a day	\$15.25 a day

If you have chosen a partial week plan, please check the days afterschool care is needed. Days will need to be the same each week unless a change is agreed upon by the Afterschool Director in writing.

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

FOR MORE INFORMATION ABOUT AFTERSCHOOL, PLEASE CONTACT:

BraceFamilyAfterSchool@ymcacharlotte.org | 704 716 4309 | ymcacharlotte.org

Mackenzie.boone@ymcacharlotte.org | 704 716 4222 | ymcacharlotte.org

SELECT YOUR BRANCH:

- | | | |
|--|--|--|
| <input type="radio"/> Keith Family YMCA | <input type="radio"/> McCrorey YMCA | <input type="radio"/> Steele Creek YMCA |
| <input type="radio"/> Brace Family YMCA | <input type="radio"/> Lake Norman YMCA | <input type="radio"/> Morrison YMCA |
| <input type="radio"/> Harris YMCA | <input type="radio"/> Lincoln County YMCA | <input type="radio"/> Sally's YMCA |
| <input type="radio"/> Johnston YMCA | <input type="radio"/> Lowe's YMCA | <input type="radio"/> Simmons YMCA |

PARTICIPANT INFORMATION:

Last Name: _____ First Name: _____ MI: _____
 Address: _____ City: _____ State: _____ Zip: _____
 DOB: _____ Age: _____ Gender: Male Female
 Grade in Fall: _____ Primary Cell Phone: _____
 School : _____ School ID #: _____ **

Email is our preferred form of communication during our program. All electronic communications should be sent to:

Primary Email: _____

EMERGENCY CONTACTS AND PICK-UP AUTHORIZATION

1. Parent/Guardian (primary) _____

DOB: ____/____/____

Relationship to Child _____

Phone 1: _____
 (CIRCLE ONE: HOME WORK CELL)

Phone 2: _____
 (CIRCLE ONE: HOME WORK CELL)

Email: _____

2. Parent/Guardian (primary) _____

DOB: ____/____/____

Relationship to Child _____

Phone 1: _____
 (CIRCLE ONE: HOME WORK CELL)

Phone 2: _____
 (CIRCLE ONE: HOME WORK CELL)

Email: _____

Two emergency contacts are mandatory (other than parents/guardians) for each child. Please also include the names of individuals who you authorize to pick up your child from our program.

1. Emergency Contact _____

Can Pick-up child : Yes No

Relationship to Child _____

Phone 1: _____
 (CIRCLE ONE: HOME WORK CELL)

Phone 2: _____
 (CIRCLE ONE: HOME WORK CELL)

2. Emergency Contact _____

Can Pick-up child : Yes No

Relationship to Child _____

Phone 1: _____
 (CIRCLE ONE: HOME WORK CELL)

Phone 2: _____
 (CIRCLE ONE: HOME WORK CELL)

*** In an effort to ensure quality programming that impacts participants, the YOGC pulls academic data from school systems to measure outcomes. The school ID is critical for us to obtain this information from the child's school. We have an MOU in place with the school and it ensures confidentiality and complies with FERPA legislation. Information about your child will never be shared with outside parties and internally stays within our accountability department. The attached waiver will need to be signed and returned. If you wish to not provide your child's ID then simply write DECLINE on the line for school ID number.

Last Name: _____ **First Name:** _____ **MI:** _____

YMCA of Greater Charlotte
Release of Waiver of Liability And Indemnity Agreement

In consideration for being permitted to utilize the facilities, services, and programs of the YMCA of Greater Charlotte (hereinafter referred to as "YMCA") and/or any participation in any program affiliated with the YMCA, without respect to location, I, for myself and any personal representatives, heirs, and next of kin, hereby acknowledge and agree to the following while at the YMCA, regardless of location:

1. I HAVE OR IMMEDIATELY UPON ENTERING OR PARTICIPATING WILL INSPECT AND CAREFULLY CONSIDER YMCA PREMISES, FACILITIES AND/ OR THE AFFILIATED PROGRAM and entering constitutes an acknowledgement that I find and accept them as being safe and reasonably suited for the purpose of observation, use, or participation.
2. I HEREBY AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS the YMCA, its directors, officers, employees, and agents (hereinafter referred to as "releases") and each of them from any loss, liability, damage, or cost that I may incur due to my/my child's presence, upon, or about the YMCA premises or in any way observing or using any facilities or equipment of the YMCA or participating in any program affiliated with the YMCA.
3. I ACKNOWLEDGE THAT PARTICIPATING IN YMCA ACTIVITIES INVOLVES KNOWN AND UNANTICIPATED RISKS WHICH COULD RESULT IN PHYSICAL OR EMOTIONAL INJURY, PARALYSIS OR PERMANENT DISABILITY, DEATH, AND PROPERTY DAMAGE. I HEREBY ASSUME FULL RESPONSIBILITY FOR THE RISK OF BODILY INJURY, DEATH, OR PROPERTY DAMAGE or loss while in, about, or upon the premises of the YMCA or location of a program affiliated with the YMCA and releases, waive, and covenant not to sue the releases. Risks include, but are not limited to, broken bones, torn ligaments, or other injuries as a result of falls or contact with participants; death as a result of drowning or brain damage caused by near drowning in pools or other bodies of water; medical emergencies resulting from physical activity; and damaged, lost or stolen property. I understand such risks cannot be eliminated, despite the use of safety equipment, without jeopardizing the essential qualities of the activity.
4. I HEREBY AGREE THAT MY/MY CHILD'S PARTICIPATION IN THESE ACTIVITIES IS VOLUNTARY AND WE ELECT TO PARTICIPATE DESPITE THE RISKS. If at anytime I believe that event conditions are unsafe or that I or my child is unable to participate due to physical/mental conditions, I will immediately discontinue participation.
5. I REPRESENT THAT I HAVE ADEQUATE INSURANCE TO COVER ANY INJURY OR DAMAGE I OR MY CHILD MAY SUFFER OR CAUSE WHILE PARTICIPATING IN THIS ACTIVITY, or else I agree to bear the costs of such injury or damage myself.
6. I HEREBY AGREE THAT THE YMCA MAY PHOTOGRAPH OR CAPTURE FOOTAGE OF ME OR MY CHILD AT THE YMCA OR ON ANY AFFILIATED YMCA PROPERTY AND the YMCA may use those photographs or footage for its marketing purposes and further agree to release both the YMCA and releases from any claim or liability related to that use; waiving all claims for myself, my child and any heirs or next of kin.
7. I HEREBY AGREE THAT IN THE EVENT THAT I/MY CHILD NEED IMMEDIATE MEDICAL ATTENTION FOR INJURIES THAT OCCUR WHILE PARTICIPATING IN A YMCA PROGRAM, and I am not present or able to communicate my desires at the time of injury, I authorize YMCA staff to give me or my child reasonable first aid, and to arrange transport of myself or my child to a health care facility for emergency care as needed.
8. I GIVE PERMISSION FOR MYSELF AND/OR MY CHILD TO BE TRANSPORTED BY THE YMCA as needed for field trips, inclement weather, or late pick-ups.

I expressly agree that this **RELEASE, WAIVER, AND INDEMNITY AGREEMENT** is intended to be as broad and inclusive as is permitted by the law of the State of North Carolina and South Carolina and that if any portion thereof is held invalid the remaining portions shall remain in full legal force and effect.

I HAVE READ AND VOLUNTARILY SIGN THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agree that no oral representation, statements, or inducement apart from the foregoing written agreement have been made.

Parent Name: _____ **Parent Signature:** _____ **Date:** _____

Parent or Guardian Additional Agreement
(Must be completed for participants under the age of 18)

In consideration of minors being permitted to participate in this activity, I further agree to indemnify and hold harmless Releases from any claims alleging negligent which are brought by or on behalf of minor or are in any way connected with such participation by minor.

Parent Name: _____ **Parent Signature:** _____ **Date:** _____



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

2019-20 Brace Family YMCA Afterschool Payment Information Form

We will have three payment options for your convenience. Please choose from the following options by initialing in the space provided and supplying us with the necessary documents for your payments. For your safety and security we will not take payments over the phone or via email.

Please choose from the following options by initialing in the space provided:

_____ **Pay in full** at time of registration.

_____ **Bank Draft** will occur on the 15th of the month. **Non –Refundable Registration and Supply Fee is due at time of sign up.** In order to authorize direct debit from checking or savings account, we must have a voided check on file for an active account. A \$25 fee will be added to all NSF drafts, if your draft doesn't go through you will be notified by a YMCA employee and your child(ren) can be removed from those specific classes until payment is received in full.

_____ **Debit/Credit Card** will occur on the 15th of the month. **Non-Refundable Registration and Supply Fee is due at time of sign up.** A \$25 fee will be added to all NSF drafts, if your draft doesn't go through you will be notified by a YMCA employee and your child(ren) can be removed from those specific classes until payment is received in full. We reserve the right to automatically retry your card or drafting account for any past due balance.

Note:

- **Credit Cards may take 1 to 3 days to post to your account.**
- **There is a 15 day processing period prior to draft date to make any changes to an account.**
- **** Please be sure to bring your card with you as well.**

Cancellation & Missed payment Policy: We require a 15 day written notice for any cancellations. The member is responsible for payments that would occur and we do not prorate or refund any payments made within the 15 days. We also reserve the right to retry any missed payment, any time using any payment type on file for missed drafts.

YMCA MISSION

To put Christian principles into practice through programs that build healthy spirit, mind and body for all.



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